

**FRUITLAND TOWNSHIP
WORK SESSION
DECEMBER 11, 2017 MINUTES**

PRESENT: Trustee Hampel, Trustee Bard, Trustee Holman, Treasurer Beegle, Clerk Rillema, Supervisor Jeske,

ABSENT: Trustee Cisneros

ALSO PRESENT: Attorney Even and (2) two interested parties.

CALL TO ORDER: Supervisor Jeske called the Monday, December 11, 2017 Work Session of the Township of Fruitland Board to order at 10:00 AM at the township hall and led the pledge of allegiance.

AGENDA: Motion by Trustee Bard, second by Clerk Rillema, **ADOPTED** the December 11, 2017 work session agenda.
Upon Voice Vote: 6 AYES, 1 ABSENT - motion carried

PUBLIC COMMENT: There was no public comment

ANNOUNCEMENTS/COMMUNICATIONS: Supervisor Jeske read a note from an out of town visitor that was complimentary of the Disc Golf Course.

UNFINISHED BUSINESS:

1. Policies & Procedures Review – The board reviewed the changes to 4.9 (b) Purchasing Policy and made a grammatical change to the proposed amended language. Further discussion on 5.2 Building Access occurred. The majority of the board agreed that the township meeting room should be available to civic organizations affiliated with Fruitland Township with a \$100.00 security deposit. Attorney Even will draft the appropriate language for the Monday regular meeting.
2. Fire Station #2 Conveyance – Supervisor Jeske stated that the Parks & Recreation Commission supported the conveyance of approximately two acres to the White Lake Fire Authority adjacent to the fire barn. Attorney Even inquired about a survey. Treasurer Beegle stated that the WLFA had one completed within the last year & ½ when initial conversation occurred about a conveyance. Attorney Even will research title work and draft an agreement for conveyance from Fruitland Township and the Parks & Recreation Commission with the caveat that it would revert back to the township & commission should the WLFA want to withdrawal from its use.
3. Rose & Rose Attorney's Fee for Water Policy Board Appeal – Supervisor Jeske stated that Laketon Township Supervisor Arter contacted Attorney Jim Rose to request a new invoice allocating the attorney costs of \$14,135.01 for the Water Policy Board Appeal to the three townships (Dalton, Fruitland & Laketon). It is unknown if Dalton will pay its cost, but Laketon and Fruitland will not cover Dalton's payment.

FRUITLAND TOWNSHIP DECEMBER 11, 2017 WORK SESSION MINUTES

4. Review Bids for Well at Fire Station #2 – Two of three bids were received for both the repair and replacement of the well at Fire Station #2. Supervisor Jeske stated that the third bid from Hecksel's is expected today. Discussion amongst the board agreed that the well repair should be completed and paid by the township before conveyance of Fire Station #2 and neighboring property. Treasurer Beegle will contact Meyer Well Drilling which is currently the low bid to verify information before Monday's regular meeting.
5. Revised Quote for Belfast Road – Water Retainage Issues Only – Supervisor Jeske received an updated quote for repair to Belfast Road from the MCRC in the amount of \$32,560.00 of which the MCRC would participate 25% so the township would be responsible for \$24,420.00. Supervisor Jeske stated that a meeting with the MCRC is scheduled for this Thursday to discuss 2018 road projects. The Belfast Road repairs will be discussed during the 2018-19 budget talks.

NEW BUSINESS:

1. Payroll Service – Clerk Rillema stated that she received a quote from Benepay Technologies for payroll services at a much lower cost than we are receiving from Paychex. The board supported the Clerk to make the switch due to payroll being her responsibility. Attorney Even suggest Clerk Rillema contact Paychex to inquire if there is a withdrawal waiting period before Monday's regular meeting.
2. Resolution to Waive Interest and Penalty for Unfiled Property Transfer Affidavit – Supervisor Jeske stated that Assessor Bowen is requesting this resolution be adopted to alleviate having to collect late fees. The board is in agreement.
3. Resolution to amend Appendix A of the County Regional Water System – Supervisor Jeske stated that the Northside Water Policy board voted to amend Appendix A to the Uniform Water Rate Ordinance to include under the "User Charge Units", a Veteran/Memorial Post as an occupation or use at a rate of 0.5 unit per 1,000 square feet. All local units within the Muskegon County Regional Water System Policy Board must take appropriate action to adopt these amendments. A motion will be prepared for the Monday regular meeting for approval of Resolution 2017-17.
4. Property Purchase Inquiry – Lakewood Addition No. 13 – Parcel #61-06-413-002-0005-00 – Supervisor Jeske received interest from adjacent property owner Greg Truex for the purchase of parcel #61-06-413-022-0005-00. The same process as the recent selling of property on Nestrom Road will need to take place. Clerk Rillema will prepare a resolution for Monday's regular meeting authorizing the Township to sell the property.
5. Purchase Inquiry of 16 gravesites – Clerk Rillema stated that the Johnson family has withdrawn their request for an additional eight gravesites after purchasing eight. No action is required by the township board.

BOARD COMMENTS/DISCUSSION: Treasurer Beegle reported that 2017 winter tax bills have been mailed and payments are being received. Supervisor Jeske stated that she emailed Ordinance Enforcer Holtz about progress at 3980 McMillan but has not received an update. Trustee Holman

FRUITLAND TOWNSHIP DECEMBER 11, 2017 WORK SESSION MINUTES

stated that the Planning Commission approved Parcel number 61-06-113-400-0001-00, 4750 Whitehall Road, Applicant Michigan's Adventure, who requested a site plan review according to Article XV Site Plan Review, to increase the size of the catering kitchen to allow for a larger menu, and provide a work environment that is cooler and safer for the associates in the Amusement Park District at its meeting on December 7, 2017.

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to adjourn the December 11, 2017 Work Session at 11:02AM.

*Upon Voice Vote: **6 AYES, 1 ABSENT - motion carried***

Respectfully Submitted,

Karolyn Rillema, Clerk
Township of Fruitland