

**FRUITLAND TOWNSHIP
PARKS AND RECREATION and BOARD OF TRUSTEES
JOINT WORK SESSION
November 10, 2009**

PRESENT: Chairman Jim Duncan, Commissioners Laura Shields, Roger Missimer, and Steve Urban, Supervisor Sam St. Amour, Treasurer Melissa Hepler, Trustees Gary Bole, Mary Ann Bard, Norma Binns, and Jan Deur

ALSO PRESENT: Seven (7) interested parties

ABSENT: Commissioner Jeff Marcinkowski

CALL TO ORDER: Chairman Duncan called the meeting to order at 6:04 p.m.

AGENDA: Motion by Roger Missimer, second from Gary Bole, ***ADOPTED***, to accept the November 10, 2009 joint work session agenda as written. ***10 AYES***

BUSINESS:

1. Recreation Plan:

Supervisor St. Amour explained that the Board of Trustees has made some suggestions that they feel should be made to the Recreation Plan and the Parks and Recreation Commission now has a copy of the document. Supervisor St. Amour apologized for the Board of Trustees delay in getting their comments back to the commission. Chairman Duncan stated that the Parks and Recreation Commission will review the suggestions.

a. Jurisdiction:

Chairman Duncan stated that there is only one real boat launching site in the Township and that is Scenic Drive road end. He stated that the Township would have to petition the Muskegon County Road Commission (MCRC) for ownership of road ends and the road ends would need to be surveyed. Trustee Bole stated that there is no paperwork stating that the MCRC gives the Township responsibility of the road ends. Chairman Duncan stated he would like to petition the MCRC to get ownership of the road ends. Trustee Bard stated she does not like the idea of the Township taking over road ends because of past issues and problems that have occurred.

2. Communication:

a. Work Lists/Work Order Forms:

Supervisor St. Amour stated that written lists or forms can be used but he feels comfortable with verbal lists.

b. Lawyer Visits/Invoices:

Supervisor St. Amour stated that it is the Township Attorney's opinion that the Parks and Recreation Commission can not make budget amendments and they can not move funds to cover other expenses, such as moving funds to create a line item for legal fees. Chairman Duncan

stated that the Michigan Township Association (MTA) does not agree with the attorney's opinion on this issue. Commissioner Shields asked for a copy of the attorney's opinion on the budget issues. Trustee Deur explained that the Clerk puts a general ledger number on each invoice so the Parks and Recreation Commission can see which account it is being charged to.

c. Motions/Action between Boards:

Chairman Duncan explained that the Commission is now doing roll call votes for all motions. Supervisor St. Amour stated that the Board of Trustees needs to know if the Parks and Recreation Commission makes a motion that involves them.

3. Budget Amendments:

The Board of Trustees and the Parks and Recreation Commission reviewed the budget sheet which showed last fiscal years expenditures and the current fiscal year's expenditures to date.

4. 2010-2011 Budget Reduction:

Supervisor St. Amour explained that State Shared Revenue is being cut. Chairman Duncan stated that all budgets will need to be tightened.

5. Scenic Drive Road End (dock):

Supervisor St. Amour stated that the dock needs to be taken out for the season and the Township needs to find out if they can put it back in. Chairman Duncan stated that there are also issues with parking at Scenic Drive road end. Trustee Bole stated that he has no problem putting a dock in at Scenic Drive road end as long as it is legal.

6. Artifacts/Ownership/Insurance:

Chairman Duncan stated that the artifact book was found and it has been scanned onto a CD. He stated that the Friends Group has a meeting on the 16th and Commissioner Marcinkowski is supposed to attend the meeting. Supervisor St. Amour stated that the Township insurance company's risk management department had some ideas and he will get direction from them. Commissioner Shields stated that she and Curator McDonnell have talked to the director of the Muskegon County Museum about a computer program to document artifacts.

7. Disc Golf:

Chairman Duncan stated that he believes it is a good idea if volunteers and private donations are available.

8. Playground Equipment/BBF Funds:

Commissioner Shields asked if the amount in this fiscal year's budget can be carried over. Supervisor St. Amour stated that it can not; it has to be spent in this fiscal year's budget.

9. Hollister Off-Road Parking:

Chairman Duncan asked about parking issues at the Museum. Trustee Bole stated that the issue has been brought up before with the old Board of Trustees. The consensus was that there has to be an ordinance in place in order to enforce it.

Trustee Bard stated that she believes this joint meeting with the Parks and Recreation Commission is a good thing.

ADJOURNMENT:

Motion by Gary Bole, second from Jim Duncan, ***ADOPTED***, to adjourn the November 10, 2009 joint meeting at 7:05 p.m.

10 AYES

Respectfully submitted,

Ericka DeCair, Secretary