

**FRUITLAND TOWNSHIP  
WORK SESSION  
FEBRUARY 12, 2018 MINUTES**

**PRESENT:** Trustee Hampel, Trustee Bard, Trustee Holman, Treasurer Beegle, Trustee Cisneros, Clerk Rillema, Supervisor Jeske

**ALSO PRESENT:** Attorney Even and (3) three interested parties.

**CALL TO ORDER:** Supervisor Jeske called the Monday, February 12, 2018 Work Session of the Township of Fruitland Board to order at 10:00 AM at the township hall and led the pledge of allegiance.

**AGENDA:** Motion by Trustee Holman, second by Treasurer Beegle, **ADOPTED** the February 12, 2018 work session agenda.  
*Upon Voice Vote: 7 AYES - motion carried*

**PUBLIC COMMENT:**

1) Mark Williamson, Parks & Recreation Commission Chairman – Presented the proposed 2018-19 Budget as approved by the Commission. The Commission’s budget additional requests are:

- 12 meeting dates
- Contracting - Marcus Park Portable Restroom, Natural Resource Survey, partner with White Lake Community Education for Sports-n-Shorts program, Nestrom Park Day - \$4,500.00
- Printing & Publishing - White Lake Visitors Guide marketing - \$300.00
- Repair & Maintenance - soccer net repair, tennis court crack repair, additional stairway improvements, park regulation signage - \$4500.00
- Education & Seminars - \$500.00
- Capital Improvements – handicap beach mat at Marcus Park, Trail Benches, extend water to south pavilion and add faucet to north pavilion
- Long Term Maintenance/Emergency Fund - \$3000.00

Commissioner Williamson also provided a listing of six potential projects that he would like the Board of Trustees to rate priority of interest and return to him at our earliest convenience.

2) Carlet Mitenbuler, 4623 Nestrom Road – Stated that most fisherman wade in the water at Nestrom Park for fishing and that the erosion near the southern stairway at Nestrom Park is not only from the Kayakers or Canoers but that there is a very evident pathway currently during the winter months from the Disc Golfers.

**ANNOUNCEMENTS/COMMUNICATIONS:** Supervisor Jeske received a letter from the Dispatch 9-1-1 regarding an upcoming informational meeting either on February 15 at 2:30 PM at the Norton Shores Library or February 15 at 7:00 PM at the Muskegon Fire Department. Trustee Hampel invited all to the Friends of Fruitland Township’s Multi-use Trail’s discovery event on Sunday, February 18, 2018 from 1:00 PM – 3:00 PM.

## FRUITLAND TOWNSHIP FEBRUARY 12, 2018 WORK SESSION MINUTES

### **UNFINISHED BUSINESS:**

- 1) Fire Station #2 Building/Land Conveyance – Supervisor Jeske has received all necessary documents from Attorney Even. Zoning Administrator Jensen has approved the land division which has been sent to the Muskegon County GIS Administrator for his approval. A motion and Resolution will be prepared for the conveyance of the Fire Station #2 along with two additional acres for the Tuesday regular meeting.
- 2) Water Policy Board Appeal – Attorney Even stated that the Court of Appeals affirmed the Trial Court. It determined that the contract did not allow a fee to be charged for hydrant maintenance. It affirmed that the Trial Court reached the right decision but for the wrong reason. The Board did not take any action to file an application with the Michigan Supreme Court. Attorney Even also stated that the Bench Trial filed by the White Lake Ambulance Authority took place Wednesday-Friday (February 7-9, 2018). Attorneys have two weeks to submit written closing arguments and Judge Hicks has approximately 3-4 weeks for judgment.

### **NEW BUSINESS:**

- 1) Planning Commission and Zoning Board of Appeals Appointments – Supervisor Jeske has spoken to all commissioners and board members with expiring terms. All have expressed their desire to continue serving. A motion will be prepared for the Tuesday regular meeting to reappoint those individuals.
- 2) Building Permit Fees – Supervisor Jeske has reviewed the Fee, Permit & Escrow Schedule. She is suggesting several small increases to a number of fees which will be placed on the agenda for the Tuesday regular meeting.
- 3) Township Hall Roof Bids – Supervisor Jeske sent out requests for quote for the Nestrom Hall roof. She received three bids ranging from \$16,888.00 – \$24,475.00 for traditional shingles. Trustee Cisneros inquired about getting quotes for a metal roof. Supervisor Jeske will attempt to receive pricing for our Tuesday regular meeting. She stated that she was in hopes to have this approved prior to the April 1, 2018-19 Budget to get on the contractor's schedule.
- 4) Muskegon County Road Commission Contracts – Supervisor Jeske stated that the MCRC has provided her with pricing for 2018 road projects. They consist of the following:
  - Simonelli Road from River to McMillan - \$124,755.00 (Wedge, resurface/shoulders)
  - Riley-Thompson Road from Gibson to Lorensen - \$85,800.00 (pulverize, tree removal, ditching)
  - Murray Road from Scenic Drive to the end - \$55,158.00 (chip and fog seal, shoulder restoration)
  - Nestrom Road from Duck Lake to McMillan - \$46,944.00 (chip and fog seal, shoulder restoration)
  - Riley Thompson from Nestrom to Orshal - \$34,942.00 (chip and fog seal, shoulder restoration)
  - Riley Thompson from Whitehall to Gibson - \$7,975.00 (chip and fog seal, shoulder restoration)
  - Gibson from Riley Thompson to Duck Lake - \$12,500.00 (chip and fog seal, shoulder restoration)
  - Belfast from Whitehall Road to the end - \$32,560.00
- 5) Draft FY 2018-19 Fiscal Year Proposed Budget Presentation – Supervisor Jeske presented the proposed 2018-19 budget. In Fund 101, she stated that she has proposed a 2% increase for the two office staff, three elected office staff, ecology attendant and an hourly

## FRUITLAND TOWNSHIP FEBRUARY 12, 2018 WORK SESSION MINUTES

increase for seasonal maintenance staff. The maintenance supervisor's one year anniversary date isn't until September and any rate increase will be evaluated at that time. Dept. 445 Drains show year two of Mason Drain assessment in the amount of \$4,151.01 and year one assessment for the SAXE Drain in the amount of \$6,064.78 both of which are seven year assessments. Capital projects include the purchase of a new server and roof at the township hall. Discussion on the Parks & Recreation proposed budget directed the Supervisor to eliminate the Marcus Park proposed portable restroom and handicap beach mat, increase meeting schedule from ten to twelve and decrease Sports – n – Shorts program to \$1,500.00. Additional Funds were presented – Fund 120 Public Roads will appropriate \$210,000.00 for 2018 road projects. Fund 130 Public Works will decrease its appropriations by \$2,200.00 for hydrant fees. Fund 145 Equipment Replacement will see an appropriation of \$4,100.00 for a new server. Fund 160 – Parks & Recreation Specialty will see an increase in revenue of \$3,000.00 for future projects. Fund 812 Special Assessment will see revenues from year two in the amount of \$52,917.00 for Nestrom Road Improvement. Funds 140 Metro Authority, Fund 170 WRLS Preservation & Maintenance, Fund 180 Community Capital Improvement and Fund 990 Special Contingency will see no budgeted expenditures but some revenue from interest earned.

**BOARD COMMENTS/DISCUSSION:** Clerk Rillema stated that she is preparing the 4<sup>th</sup> quarter budget amendments for the month of January for the regular meeting. Treasurer Beegle stated that the last tax day without penalties is Tuesday, February 14<sup>th</sup>. Supervisor Jeske gave a brief overview of her attendance at the Capital Conference on January 31<sup>st</sup>. She is also in receipt of the WRLS 2017 annual report and the White Lake Fire Authority's 2017 annual report to be placed on file. Trustee Bard inquired why the WLFA does not place its run logs in the White Lake Beacon anymore and would like to start receiving this information hard copy. Treasurer Beegle stated that she gets a report and will be willing to share going forward. Trustee Holman would like the Board of Trustees to consider budgeting for the purchase of a tractor for use on township properties. Supervisor Jeske stated that she would do some research on this subject. Trustee Cisneros inquired if Supervisor Jeske had researched metal roofs versus traditional shingle. Supervisor Jeske stated that she would investigate pricing of such.

Motion by Trustee Bard, second by Treasurer Beegle, **ADOPTED**, to adjourn the February 12, 2018 Work Session at 12:30 PM.

*Upon Voice Vote: **7 AYES - motion carried***

Respectfully Submitted,

Karolyn Rillema, Clerk  
Township of Fruitland